**Easel Assembly**

1.) Loosen all black plastic knobs before trying to set up. Set easel on base. Open up, tighten knobs and use the **Slide Guide System** to get easel to the desired angle.

2.) Slide mast out and turn it around. Slide mast back in with the top canvas support facing front.

3.) Loosen **Wedge-lok System** on canvas holders and slide down the center mast. Slide to desired position and tighten.

**Wheel Assembly**

1.) Push bolt (1) through pre-drilled hole; head of bolt to the inside of easel.

2.) Slip circular washer (2) onto bolt (1).

3.) Put nut (3) on next and tighten.

4.) Slip on the wheel (4).

5.) Slip on second circular washer (5).

6.) Put on four pronged knob (6) and tighten.

7.) Repeat steps 1-6 on other side.