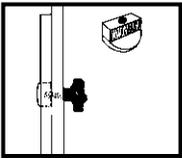


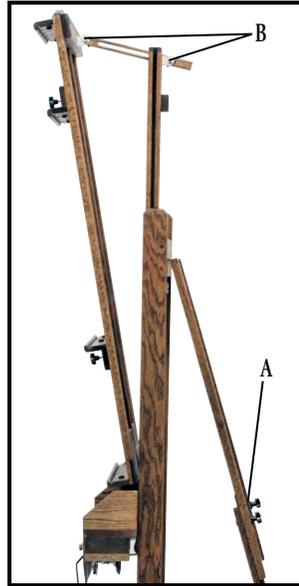
The Elevator Bolt Locking System is used on top trays on Best easels. The 2 metal plates and round plastic guide keep the parts

parallel which allows for smoothness and ease when the tray is moved into position. By tightening the knob, the circular plate will seal itself against the mast. This means ultimate stability for the canvas.



Slide Guides make angle and height adjustments on Best easels smooth. These circular graphite impregnated

plastic inserts are used wherever there is a slot in the wood of the easel. This part allows for smooth movement and protects the hardwood from the metal bolt.



### Easel Assembly - Kelley Crank Easels

- 1) Check external & internal box for damages. Damage to box must be reported to UPS or trucking Company for claim. Once it leaves the warehouse, we are not responsible for damages. The BEST easels have been boxed for minimal damage. The corrugated boxes are made of 350# cardboard.
- 2) Attach the casters to the base in the pre-drilled holes with the included screws. Set the easel base on the floor with casters locked. With the 4" bolts, attach the front legs to the base by lining up pre-drilled holes. The  $\frac{5}{16}$ " x 4" bolts go from the outside to the inside and are secured with the large black knobs.
- 3) With the  $\frac{1}{4}$ " x  $2\frac{1}{4}$ " bolts and the **Slide Guide Systems** secure the back legs together. (See A) Adjust to desired angle and tighten small black knobs.
- 4) Loosen the black knob in (See B) to move the Adjustment Arm into place. Note: Avoid letting the mast fall forward when removing the wrap around the side frames. Secure the Adjustment Arm to the metal plate with the  $\frac{1}{4}$ " x  $1\frac{1}{2}$ " bolt and the **Slide Guide System**. Adjust to desired angle and tighten.
- 5) Reverse the crank handle, as it was turned for protection in shipping. The crank is in the lowest position during shipping. To adjust the Bottom Painting Tray, just turn the crank. Go slowly if you have a low ceiling.
- 6) The two Middle Canvas Holders can be attached as needed. Note: When tightening the trays to the Mast, stay at least 2" away from the bottom and the top grooved portion of the mast. Too much pressure here will crack the wood.
- 7) Pull the ends of the rope through the pulleys at the bottom of the large painting tray and pull up through the hooks at the top cross brace. Wrap the rope around itself a few times and then knot securely.

#### Hardware List:

- 4 - Casters
- 16 - Screws
- 2 - 4" bolts & knobs
- 2 -  $2\frac{1}{4}$ " bolts, knobs & Slide Guides
- 1 -  $1\frac{1}{2}$ " bolt, knob & Slide Guide

**Warning:** The free sliding mast will lift with the edge of the canvas. It will also fall when the canvas is removed. Please remove canvas slowly and keep fingers out of the way.